

Care when schools are closed:

This year full day care is available at our Towson location on many days that schools are closed. To sign up for care on those days, download and complete this form, and fax (410-825-6304), or mail it to the office. Within two working days of receipt of the sign-up form, you will receive confirmation from the Open Door office. We hope to accommodate as many families as possible, with a capacity set by square footage, as is always the case with childcare licensing. Children’s home schools are the optimal location, but this is an alternative for care when the home school, or nearby school is not available.

Towson Location Sign-up When Schools Are Closed

Date received: _____ Date confirmed: _____

Confirmed by: _____

My child, (name) _____, enrolled in Open Door at _____ Elementary School, will attend the Towson Location, 518 Virginia Ave., 21286 for full day care on the following date(s):

___9/28/09 ___10/16/09 ___11/6/09 ___11/23/09 ___12/28/09 ___12/29/09
___12/30/09 ___1/29/10 ___3/29/10 ___3/30/10 ___3/31/10 ___4/1/10
___4/5/10

I understand that signing up for care is a commitment to attend:

if I sign up for care in Towson **and** at a school location, I will be charged \$30 for the location my child does not attend;

if I sign up for care, reserving a spot, and do not attend, I will be charged \$30 whether my child is full time or not;

Fee for full day care is \$30 unless my child is full time, before and after school; then there is no fee, as long as the above procedures are followed.

To cancel and not be charged, two weeks written notice in advance of the reserved date is required.

Name: _____

Phone (for confirmation) _____